

# **Careers4u Talent Registration**

#### Website https://careers4u.tw/2021USA

- Step 1 Fill in account information
- Step 2 Finish Email authentication
- Step 3 Sign up for the event and upload your CV
- 1. Click on "Talent", which is an orange button New registration please click "Create one here"

2	021 Virtual Taiwan Job Fair in USA	Enterprise	Talent	
Si	licon Valley, Los Angeles	□I am a Contact	TAIWAN member	
Se	ptember 1 - 30	EMail		
BAHAM		Password		
			0	
			Forgot password.	
		Log	In	
		Don't have an account	? create one here	

Finish the personal file, then submit (\* Required)

	Talent Registry 人才註冊表	
— Login Info. 登入資言	R	
<b>* Name</b> 英文姓名		
* EMai 信箱		
* Password 密碼		$\bigcirc$
	*Please mix English letters, numbers with more than 8 characters. *請混合使用 8 個字元以上的英文字母、數字	
* Confirm Password 確認密碼		$\bigcirc$
Other 甘它		
Curriculum Vitae 履歷表	_ 選擇檔案 未選擇任何檔案 (If you want to apply for a job, you need upload your CV.)	* You can come back to edit the
☑ I a	gree to the Privacy Policy & Rules and Regulations for Registration.	profile and upload
	取消 Cance Submit 送出	you log-in again.



#### 2. Email authentication

Registration successfully. Please check your email we have sent a confirmation message. 註冊成功!! 系統已發送認證信件至您的信箱, 身分認證後即可登入系統 確定	
☆ 【線上媒合】Talent registration confirmation 人才註冊認證信 @ ▲ 보낸사람 VIP <admin@careers4u.tw> 받는사람</admin@careers4u.tw>	* Check your spam em
Hello, We have received your registration application. <u>Please click here to go to identity confirmation</u> or copy the URL below: https://Careers4U.tw//EMailConfirm.aspx?Type=Talent&Code=8B122635638C4DE9&EN	admin@careers4u.tw so they can appear in your Inbox.
***If you have not applied for registration, please ignore this notice and delete it directly	/***
**This letter is sent by the system, please do not reply directly.**	

### 3. Log-in and Sign up for the event

信箱認證成功! Authentication succeeded

您尚未報名此活動, 要直接報名嗎 ? You have not signed up yet, do you want to sign up ?		careers4u.tw 顯示 報名成功 Success
直接報名 Sign up 離開 Exit		確定

### How did you know the website of this event? (\* Required)





# **Functions & Toolbar Introduction**

#### 1. Edit your profile and Resume / CV

Abbie C <b>len</b> 帳戶資料 Profile	
<mark>工作職缺</mark> Job Vacancy	
搜尋 Search	
Other 其它 Curriculum Vitae <u>泰國.jpg</u> 選擇檔案 未選擇任何檔案 (a) (If you want to apply for a job, you need upload your CV.) (b) ☑ 允許企業不用申請即可檢視聯絡方式及履歷檔案 Allow companies to view contact information and CV files	s without applying.
Setting 系統設定 Email Notifications 訊息通知 Send notify mail right away 即時通知 (C)	~
關閉 Close 儲存 Save	

- a) You can only upload one resume file. If you wish to change the file, please reupload and save it again.
- b) Your resume is public to the companies who joined the job fair on this website. If you don't wish to open it to all, please kindly remove the blue check.
- c) Set email notifications frequency



#### **2. Toolbar** – Job vacancy

۲ Jol	E作職缺 b Vacancy	日収載職 Saved Favorite \	Vacancy	已投遞履歷職缺 CV Submitted	Inbox
搜尋 Search					
編號 No	公司名稱 Company Name	職 Job	e名稱 I Title		功能 Function
1 3DI	L LAB 服	Ⅰ <b>發 業務銷售</b> //		05-03	加入收藏 投遞履歷 詳細內容 Add Favorites CV Submit Detail
2 Am Lim	nax Sy lited 5	Intern for Business Dev region (Central and Eas 刻	elopment for C.E.E itern Europe) 中東歐市場開 克文、匈牙利文、波蘭文(揮一即可): 克意顯持頒學	05-28	加入收藏 投遞関歴 詳細內容 Add Favorites CV Submit Detail
3 Co	BES rporat	}有 公開行銷 //		05-03	加入收藏 投遞履歷 詳細內容 Add Favorites CV Submit Detail
4 Co	BES rporat	]有 工程營造 //		05-03	<mark>加入收藏</mark> 投遞履歷 詳細內容 Add Favorites CV Submit Detail
5 Coi	BES rporat	3有 經營管理		05-03	<mark>加入收藏 投遞履歷</mark> 詳細內容 Add Favorites CV Submit Detail
6 Co	BES rporat	} <mark>有 業務銷售</mark> } / /		05-03	加入收藏 投遞履歷 詳細內容 Add Favorites CV Submit Detail
7 Co	BES rporat	}有 儲備幹部 //		05-03	加入收藏 投遞履歷 詳細內容 Add Favorites CV Submit Detail (a) (b) (C)
Searcl	h – Set t	he filter conditi	ion	a)	Add to favorite job l
Searcl 職務 Job Title 職務預別 Job Categories 工作地點 Job Location 工作經驗 Experience 學歷要求 Degree 公司 Company 產業預別 Industrial Classification	h – Set t	he filter condition 遊 條件 Filter Condition ot 請選擇 ot 請選擇 st 請選擇	ion	a) b) c) Jo	Add to favorite job I Submit your resume View job description etail -Company Intro & b description
Searcl 職構 Job Title 職務預別 Job Categories 工作地點 Job Location 工作經驗 Experience 學歷要求 Degree 公司 Company 產業預別 Industrication	h – Set t	he filter condition 調選條件 Filter Condition  tt 請選擇  tt 請選擇  it 請選擇	ion	a) b) c) · D Jo Company	Add to favorite job I Submit your resume View job description
<ul> <li>Searcl</li> <li>職構 Job Title</li> <li>職務預別</li> <li>Job Categories</li> <li>工作地點</li> <li>Job Location</li> <li>工作經驗</li> <li>Experience</li> <li>學歷要求</li> <li>Degree</li> <li>公司</li> <li>Company</li> <li>產業預別</li> <li>Industrial</li> <li>Classification</li> </ul>	h – Set t 篇	he filter condition 题 條件 Filter Condition tt 請選擇 tt 請選擇 tt 請選擇 就 Clear 搜尋 Search 願閉 Close	ion	a) b) c)	Add to favorite job I Submit your resume View job description etail -Company Intro & b description
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#### **3. Toolbar** – Saved Favorite Vacancy

est 帳戶資料	Profile			登出 Log out
	工作戰缺 Job Vacancy	<mark>已收藏職缺</mark> Saved Favorite Vacancy	已收藏職誌 Saved Favorite Vacancy CV Submitted	
編號 No	公司名稱 Company Name	職缺名稱 Job Title	收藏時間 Saved Time	功能 Function
1	3DL LAB.INC. 科毅研究開發股份 美有限公司 /	美務銷售 /	05-03	移除收藏 投遞履歷 詳細內容 Remove Favorites CV Submit Detail

#### 4. Toolbar - CV submitted

test 帳戶資料 Pro	file			登出 Log out
	<mark>工作職訣</mark>	已收藏職缺	已投遞履歷職訣	<mark>訊息匣</mark>
	Job Vacancy	Saved Favorite Vacancy	CV Submitted	Inbox
編號	公司名稱	職缺名稱	投遞時間	功能
No	Company Name	Job Title	Submitted Time	Function

#### 5. Toolbar – Inbox

Martin 應戶資料 Profile			登出 Log out
工作職缺 Job Vacancy	已收藏戰缺 Saved Favorite Vacancy	已投遞價歷曉缺 CV Submitted	記息匣 Inbox
鐐送時間 Send time		訊息標題 Title	
02-24 17:29	「中華民國對外貿易發展協會」正在觀看您對「test」職師	5所投遞的履歷	
		<ul> <li>A company has</li> </ul>	checked your CV.

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We wish you all the best in finding an ideal job in Taiwan.